

# Parvatibai Chowgule College of Arts and Science Autonomous

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Best affiliated College-Goa University Silver Jubilee Year Award



F133C/

November 2<sup>nd</sup>, 2017

## **All the members of Board of Studies in Sociology**

### **Sub: Minutes of the Third meeting of the Board of Studies held on 10<sup>th</sup> October 2017.**


Sir/Madam,

I am forwarding the Minutes of the Third Meeting of the Board of Studies in Sociology held on 10<sup>th</sup> October 2017, in the conference room of the College.

Please give your consent to the syllabus attached if there are no suggestions for change. So also the minutes of the meeting.

If no exception is taken by any member who was present at the meeting to the correctness of the Minutes of the Meeting within 5 days of receipt of the Minutes, they shall be deemed to be correct and accepted.

Yours faithfully,

  
Dr. Sachin S. Moraes  
Chairman  
Board of Studies

Encl: Minutes of the Meeting.

**Parvatibai Chowgule College of Arts & Science  
(Autonomous)  
Margao – Goa**

**MINUTES OF THE MEETING OF THE BOARD OF STUDIES IN SOCIOLOGY**

**Held on 10<sup>th</sup> October 2017 at 02.30 p.m.**

Vide Chowgule College notice (F.133C/1017 dated 21.09.2017) a meeting of this BOS was convened on 10th October 2017 at 02.30 p.m. in the Conference room, Parvatibai Chowgule College of Arts & Science, Margao – Goa. Since the members present represented the Quorum, the BOS began its proceedings.

**Members present:**

- |                              |                          |
|------------------------------|--------------------------|
| 1. Dr. Sachin Savio Moraes - | Chairman                 |
| 2. Dr. Joanna Coelho -       | Vice-Chancellor Nominee  |
| 3. Dr. Afonso Botelho -      | Academic Council Nominee |
| 4. Prof. Alito Siqueira -    | Academic Council Nominee |
| 5. Mr. Peter Borges-         | Industry Representative  |
| 6. Ms. Sayali Gaunkar -      | Member                   |
| 7. Ms. Evelyn Fernandes -    | Member                   |
| 8. Ms. Raisa Cardozo -       | Member                   |

**Members Absent with Intimation**

- |                      |        |
|----------------------|--------|
| 1. Miss Kim Alemao - | Alumni |
|----------------------|--------|

**Proceedings**

The meeting began with the chairperson welcoming the members of the Board of Studies (BoS). Followed by which the chairperson briefly explained the course structure of the Department of Sociology under the autonomous status following the three basic thrust areas of teaching, research and social work. Further, the chairperson introduced and explained the agenda of the meeting and briefed the members on the minutes of the previous BoS meeting held on 10<sup>th</sup> October 2017. After which the Board transacted the following business:

Agenda:

1. To review the course papers of all six semesters.
2. To review the modes of Continuous Assessment (CA) and Semester End Examination (SEE).

3. To seek suggestions on latest developments at Undergraduate level in Sociology.
4. To approve the course paper understanding Goa's Culture as interdisciplinary paper (SOC – III – 1)
5. Any Other Business (A.O.B.)

## 1. Review of course papers of all six semesters:

### Suggestions:

- ▷ Concise certain sub topics for papers such as Introduction to NGO Management –I, Understanding Goa' Culture, Family, Marriage and Kinship in India, Sociology of Education.
- ▷ To check if the readings suggested for each course paper reflects with the syllabi.
- ▷ Addition of subtopics such as suicide and accidents in course paper – Social Concerns in Contemporary India – I
- ▷ Syllabus requires in depth proof reading.

▷ Suggestions for alternative nomenclatures for course papers such as:

- Current paper title: Fundamentals of Sociology
- Suggestion: Introduction to Sociology / Try out Sociology / Why not Sociology.
- Current paper title: Understanding Goa's Culture
- Suggestion: Studying Culture in Goa
- Current paper title: Social Change and Processes
- Suggestion: Social Change and Transformations
- Current paper title: Teaching Sociology: Theory and Practice
- Suggestion: Learning Sociology: Theory and Practice

▷Additional suggestions for changes in syllabi:  
Paper Title: Sociology of Education: Chapter 3 – Sub topic 3.2 – Special problem of the education of SC's, ST's and women.

Suggestions for change in nomenclature: The opportunities/transformations of SC's, ST's and women.

Paper Title: Understanding Goa's Culture: Chapter 4 – Dances, festivals and attire of Goa  
Suggestion: Addition of subtopic titled: Goa's Trance in Dance

## 2. To review the modes of Continuous Assessment (CA) and Semester End Examination (SEE).

- ▷Each faculty shared experiences and showed documentation of process based teaching/learning methods engaged in classrooms.

- ▷ Modes of Continuous Assessment (CA) utilized: Audio – Visual assignments research based assignments, field study, closed book tests, open book tests and role – play etc, which focuses on documentation and application of knowledge all of these methods of assessment were appreciated and approved.
  - ▷ The faculty also shared alternative SEE in papers of Teaching Sociology: Theory and Practice- Reflection based template involving introspective questions. Introduction to Qualitative Research- Research Proposal and Globalization and New Media- DST and documentary. The alternative assessments were appreciated and approved.
3. To seek suggestions on latest developments at Undergraduate level in Sociology.
    - a. The B.O.S members unanimously decided that all the members shall work on this aspect and present the same for the next B.O.S meeting.
  4. To approve the course paper understanding Goa's Culture as interdisciplinary paper (SOC – III – 1).
    - a. The course paper understanding Goa's culture along with Globalization and New Media could be offered as interdisciplinary.
  5. A.O.B. – The Board of Studies requested to share the academic audit report of the department with the Board of Studies members.

The forgoing resolution of the meeting will be sent to all the member of the BOS and the members are expected to express their concerns if any within 5 days of the receipt. If there is no response received from the members the same shall be deemed to be accepted.

The Chairman thanked the members of the Board of studies in Sociology for their valuable contribution and active participation.

The vote of thanks was presented by the chairman and the meeting ended by 5.15 p.m.

The following members of the Board of Studies in Sociology were present for the meeting.

- |                              |                          |
|------------------------------|--------------------------|
| 1. Dr. Sachin Savio Moraes - | Chairman                 |
| 2. Dr. Joanna Coelho -       | Vice-Chancellor Nominee  |
| 3. Dr. Afonso Botelho -      | Academic Council Nominee |
| 4. Prof. Alito Siqueira -    | Academic Council Nominee |
| 5. Mr. Peter Borges-         | Industry Representative  |
| 6. Ms. Sayali Gaunkar -      | Member                   |

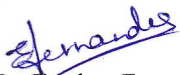
7. Ms. Evelyn Fernandes -

Member

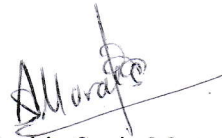
8. Ms. Raisa Cardozo -

Member

Miss Kim Alemao conveyed her inability to attend the meeting.



Ms. Evelyn Fernandes  
Member Secretary  
Board of Studies



Dr. Sachin Savio Moraes  
Chairman  
Board of Studies

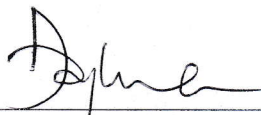
Date: 02/11/2017

PART C: The remarks of the Dean of the Faculty:-

- a. The minutes are in order
- b. The minutes may be placed before the Academic Council with remark, if any.
- c. Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: 08/11/2017

Signature of the Dean:  
(Faculty of Social Sciences)



Dr. Debasish Majumdar